

Southern Arizona Network for Down Syndrome  
Board of Directors Meeting Minutes Annual Retreat  
Saturday March 21, 2009  
Amanda Holbert's Residence  
10636 S. Varner Dr, Vail  
Tucson, AZ



Board members present:

Frank Ganz, Chad McKinley, Cindy Schaap, Geoff Gonzales, Steve Freeman, Amanda Holbert, and Javier Venegas

1. 9:00 am President Geoff Gonzales called the meeting to order.
2. Roll call was taken, Cindy Schaap only member not present (arrived 9:30 am).
3. No minutes from February available to review.
  - a. Mandy Scholer, Treasurer resigned March 20, 2009. Frank Ganz nominated Javier Venegas, Cindy Schaap seconded. Board voted 7 to 0 in favor. Authorized signers for the financial accounts are President, Vice President and Treasurer.
4. Review 2009 budget.

2008 Buddy Walk raised \$47000.00, SANDS will keep \$7,000.00 in reserve, \$10,000.00 for Buddy Walk 2009, \$6000.00 for Down syndrome groups, \$2,000.00 for management, \$10,000.00 for Individual Give it Back, \$3,000.00 for Newsletter, \$1,500.00 for National Down Syndrome Society, \$7,500.00 for all disabilities Give it Back.

When monies are provided to a group for operating costs, the group will provide receipts in increments of \$1000.00 or less on a quarterly basis.
5. Review Policy Manual.

Geoff Gonzales, President gave a brief review of the history of SANDS. Policy Manual updated to align it with current direction of SANDS. Updated Manual attached.
6. Buddy Walk.

Buddy Walk 2009 is scheduled for October 25<sup>th</sup>, 2009. Add BW information to the Web Page.
7. Fund Raising.

Target gives 5% of sales per store to Non-profits, Geoff Gonzales and Amanda Holbert will look into individual stores. Have a garage sale in the spring or fall. Wine tasting and silent auction next spring, Cindy Schaap. Car and motor show with vendors, Cindy Schaap. Grants, all.

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8. Need for additional board members. Approach individuals individually. Extend honoree board membership to Jeff Miller our web master. Request the Jeff or Jodi Bess (BW Committee leaders) become board members.
9. Give it Back! Program committee member update Geoff Gonzales, Cindy Schaap, Steve Freeman, and Javier Venegas. When a request is received the committee will make a decision in 14 days and a check will be mailed out in six weeks.
10. Miscellaneous items covered.
  - a. Geoff Gonzales, President will be scaling back with his time in the future.
  - b. Reestablish contact with Wachovia
  - c. Marketing and Outreach Committee member update Cindy Schaap, Frank Ganz, Chad McKinley, and Amanda Holbert.
  - d. Add web site update to meeting agenda quarterly.
  - e. Need of a new updated banner with our new logo. Frank Ganz and Javier Venegas will accomplish.
  - f. Annual pool party. The city no longer rents city pools for private groups. SANDS will support the annual Down Syndrome Connection spring picnic, \$250.00.
  - g. A new location is required for meetings; Blake Foundation is no longer available.
  - h. TROT mini day camp; require campers to provide a re-fundable deposit. Cindy Schaap.
11. Future agenda items.
  - a. Fundraiser feedback.
12. 1:26 pm, President Geoff Gonzales adjourned the meeting.

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