



1. Call to Order / Roll Call

06:30 P M

Board members present: Geoff Gonzales, Javier Venegas, Cindy Schaap, Jodi Bess, Steve Freeman and Chad McKinelly. Board members not present: Amanda Holbert and Frank Ganz, No guests

2. Minutes from November 9, 2009 General meeting were not available for review Cindy Schaap and Jodi Bess will look into this.

3. GIB Program

a. Logging of requests

Cindy Schaap will set a log on the "iGoogle" desk top to log and follow up on GIB requests. The log will be password protected so only Javier Venegas can make changes but all board members can see and answer questions on.

b. Update GIB Forms

The GIB forms both individual and communities have been updated to include the phrase "Please keep a copy for your records to include receipts" and the community form has the addition of requester contact information.

4. Financial report

The next newsletter will have last year's budget posted in it.

A request for copies for the past two years budget was received from the DSC, the Treasurer will provide this information in a brief one page print out for each year. All requests of the board must be made in writing and expect a 30 day turn around.

To date Buddy walk cost \$13,000.00 and made \$26,000.00, this means the budget will be tight and we will be dipping into our reserve.

We brought in \$30,000 last year, spent \$40,000, a few of the numbers, \$6,000 DS groups, \$5,000 management, general and newsletter, \$10,000 GIB, \$7,500 all disabilities, \$1,500 NDSS.

5. Buddy Walk: Successes / Improvements

We will be opening a separate checking account just for Buddy Walk expenses

Need more organization on stage

More information on the Down Sig Lo presentation prior to the Buddy Walk

Scale back on some of the items, El train

Keep costs under \$8000.00

Sell T-shirts

Keep more control of costs, go over budget with everyone that will be requiring reimbursement so everyone knows the costs of items prior to receiving requests for reimbursement.

Biggest expense: Alacart rentals and t-shirts

Cut back on the types of items the toy store provides, limit the amount of times prizes can be claimed per individual

Park fees will be going up next year

Southern Arizona Network for Down Syndrome  
Board of Directors Meeting Agenda  
Monday, January 11, 2010 6:15 p.m. – 8:30 p.m.  
Schaap Residence 7114 E Sylvane Dr, Tucson, AZ 85710  
Suggestions to defray the costs:  
Fund raising challenge



6. 2010 Budget necessities / Suggestions  
First Giving available all year around  
Merchant account – put on web site and take off PayPal (cost saving \$7.00 per month)  
All the board will be looking into this and making suggestions at future board meetings
7. Suggestions for additional fundraising efforts  
“Broadway in Tucson” a fund raising event offered to SANDS, Geoff Gonzales will look into this.  
United Way CFC Cindy Schaap made registrations  
Arizona Tax Credit, will need to self certify  
Provide a donation bucket at all functions and ask for assistance in defraying the costs.  
Make and sell a calendar – Jodi Bess  
All board members are asked for assistance in and make suggestions for future fund raising
8. Conference – Jill McCollum “Supporting Children with Challenging Behaviors in the Classroom”  
Make up conference, 23<sup>rd</sup> of January. This event will be no-host. The pricing will be minimal, (about \$400.000Ncoping, water and snacks. The ARC of Tucson and Autism society will be chipping in, SANDS cost will be about \$100.00. These seminars have outgrown the existing facilities. It was suggested that we look into the Beacon Group, they have a large meeting area.
9. 2009 in retrospect: Did we achieve our goals?  
Yes we did. We spent over \$40,000.00 in all categories.  
Nina Trasoff wants to stay connected and will be available for our needs
10. Annual retreat
  - a. Draft bylaws
  - b. Policy and Procedures  
Prep information will be provided by the secretary
  - c. Location and date  
March 6<sup>th</sup> 9:00 A M – 3:00 P M  
Steve Freeman will see if the Hotel Arizona will host our annual retreat at a reduced cost (Wrights Law and Creser Con Amour).
11. New Business
  - a. Disney’s Day of Caring  
SANDS has been approved and will post information on the web page about volunteering and eligibility
  - b. Support Service Directory Listing
  - c. Facebook Page  
Has been accomplished and is up and running
12. Call for guests to address the board: Non-action item  
None this month

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13. Adjournment

Geoff Gonzales called for adjournment at 8:30, seconded by Cindy Schaap, 100% agreement,  
Meeting adjourned.

Respectfully submitted for your review.

Cindy Schaap

Secretary, SANDS

February 7, 2010

Minutes approved February 8, 2010