



1. Call to Order / Roll Call
2. Frank Ganz called the meeting to order at 6:30 P M  
Member present: Geoff Gonzales (Late due to car trouble), Frank Ganz, Javier Venegas, Cindy Schaap, Steve Freeman, Amanda Holbert, Chad McKinley and Jodi Bess
3. Minutes from January 11, 2010 General meeting review and approval  
Minutes were reviewed and Cindy Schaap voted the acceptance with revisions, Frank Ganz seconded and the motion carried 7 -0
4. GIB Program
  - a. Log for requests  
Cindy Schaap presented the new GIB log and explained how other board members can access it on the IGOOGLE desktop. If any board member needs to know, the status of a request then can now find the answer. Javier Venegas will be the only board that will be able to make changes to the master document, for the rest of the board it will be "read only.
  - b. Update  
We are receiving several generations of the GIB form; Cindy Schaap will start putting the version on the form on the current form.
  - c. Individual GIB form translated to Spanish (Thank you Juana)  
Juana from Cresor Con Amour translated the GIB form into Spanish for us. Javier Venegas will have one of his parents proof the form for the board and return it during the annual retreat (March 6) for approval.  
Frank Ganz will invite the board members from Cresor Con Amour to attend our annual retreat.
5. Financial report  
There is no new information since the January board meetings except donations are down over \$10,000.00 from last year.
6. There has been a suggestion the SANDS start to advertise our meetings to the public, one week prior and one day prior on constant contact. Currently information is available on SANDS web page, face book, newsletters and all constant contact mailings. Do we need to do more?  
Cindy Schaap will send out a notice using Constant Contact one week prior to the meeting, no other notice will be given. We already provide the information on several other venues.
7. DSC Budget  
The DSC budget was review and there are several questions that need to answered and or review prior to any action.  
There is only a set amount of money available and awards will be on a first come first serve basics.



SANDS will create a Standard Operating Procedure (SOP) for community grants, and all groups that request monies will be required to adhere to this publication. We hope to answer all questions and provide all required guidance so misunderstandings take place. Frank Ganz, Steve Freeman and Jodi Bess will create this publication and have a draft available for review at the annual retreat (March 6)

8. SANDS Board member application form, Update and submit for review. Need two board members to work on this.

The SANDS new board member application packet needs to be updated and missing information replaced. Jodi Bess and Amanda Holbert will accomplish this task and submit a draft during the Annual retreat (March 6) for review. Any board members that have information, old applications and or information will forward this information to them.

9. Newsletter, Articles due by February 20.

Buddy Walk thank you from Buddy Walk Coordinators

Year in review from President

Wow Green article from Caroline Ganz

*As an FYI the newsletter will only be available electronically on our web site, hard copies are available to individuals with no computer access.*

All articles for the newsletter will be forwarded to Cindy Schaap and the draft newsletter will be completed and available for review during the annual retreat (March 6)

10. Do we need additional board members?

Currently SANDS has eight board members and requires one more, SANDS will start to recruit one new board member.

11. Annual retreat – Up date

Currently there is no site confirmed for the retreat. Steve Freeman will look into the Hotel Arizona and if this is not cost effective, a new site will have to be picked (Amanda Holbert's is still an option). Steve will have an answer by the end of the week (March 12)

12. New Business

- a. Disney Give a day, Cindy Schaap will find out the expiration time for the issued vouchers and all board members will assistance in determining the exact volunteer requirements and ages for the Buddy Walk. After this information is determined, the information will be included in our web page and the hosting network.

- b. March 21 "World Down Syndrome Awareness Day," because of the short notice of this event. SANDS will start small this year, but next year we hope to have some type of function. SANDS have been looking for a forum to use as fundraiser /awareness event during the spring and this could tie into it.

- c. Steve Freeman would like a SANDS board member to assist with the upcoming Inclusion Workshops, Cindy Schaap volunteered for this opportunity.

Southern Arizona Network for Down Syndrome  
Board of Directors Meeting Agenda  
Monday, February 8th, 2010 6:15 p.m. – 8:30 p.m.  
Schaap Residence 7114 E Sylvane Dr, Tucson, AZ 85710



- d. Geoff Gonzales is looking to SANDS selling Chicago tickets as a fundraiser; all board members are excited at this opportunity.
13. Call for guests to address the board: Non-action item  
None this month
14. Adjournment
15. Geoff called for adjournment at 8:30 p m , Cindy Schaap seconded 8-0 in favor

Respectfully submitted for your review  
Cindy Schaap  
Secretary, SANDS  
February 8, 2010