



1. Call to Order / Roll Call  
President Geoff Gonzales called the meeting to order at 9:19 am, all members present.  
Guest: Juana Messina from Cresor Con Amour
2. Minutes from February 8th, 2010 General meeting review and approval.  
Minutes were reviewed and Cindy Schaap moved to accept with revisions, Frank Ganz seconded, motion carried 7-0.
3. GIB Program
  - a. Log for requests.  
Javier Veneges has been utilize the log sheet on the IGOOGLE desk top, the log will work with revisions as they arise. The log is available to all SANDS board members to refer to.
  - b. Individual GIB form translated to Spanish approval.  
Tabled until April meeting. Juanna Messina translated to form. At this time the SANDS board asked Juanna if anyone on the board of Cresor Con Amour would be interested in filling one of the two vacant positions on the SANDS board.
  - c. Geoff Gonzales brought up that the GIB had expanded from two types of sponsorships to three: Individual, Down syndrome groups and all disabilities.
4. 2010 Budget.  
Javier Venegas provided a profit and loss from 2009, after going over all income and expenditures, a working budget was temporally put into place. The budget needs to be trimmed, because of the low income of last year. SANDS came on around ten thousand dollars in the red for 2009. Next year SANDS will be cutting GIB monies to groups.  
Currently Frank Ganz is still in contact with Wacovia, Wacovia is attempting to have a golf tournament with the proceeds to go to SANDS.  
*SANDS provides liability insurance for all SANDS functions. If SANDS provides monies to other groups what is SANDS liability? SANDS paid for the rental of the pool for the Down Syndrome Connection pool party on June 27<sup>th</sup>, 2010, are we liable if there were to be an accident? SANDS will be implementing a formal agreement with DSC for just this type of occurrence.*
5. SANDS new board member application.  
Jodi Bess and Amanda Holbert developed a new board member application form. The application consists of general information and a letter of commitment. The form they developed is very concise and fills all the needs of SANDS with a few recommendations. Thank you Amanda and Jodi. Jodi will e-mail the finished form to the board after all recommendations are added . Juana Messina asked to fill out a form at this time. The board review the completed form and Geoff Gonzales moved for a vote, 7-0 in favor of Juana joining the board. Welcome aboard Juanna.
6. DSC Budget.  
SANDS (Jodi Bess) will be extending an invitation to the board of the DSC for the May meeting.

Southern Arizona Network for Down Syndrome  
Board of Directors Annual Retreat Agenda  
Saturday, March 6, 2010 9:00 a.m. to 3:00 p m  
El Parador, 2744 Broadway, Tucson, AZ 85716



7. Purchase of enamel pins and pens.

After consideration Sands will purchase pins with the SANDS logo and the Buddy Walk logo. The pins will be available for purchase as a fund raiser. The SANDS pins will be oval and the Buddy Walk pins will be round. 100 of each will be purchased. Cindy Schaap will get art work and get actual cost to present to the board during the April meeting. There was a debate as to whether to put the date on the Buddy Walk pins, it was decided that there would be no date on the first year and the board would re-visit adding the date after the 2010 Buddy Walk.

Javier Venegas look into magnets for cars and Cindy Schaap will look into the cost of a fund raising champagne similar to the type Muscular Dystrophy has with the shamrocks sold at businesses and static clings for cars.

8. SANDS committees, what committees and who is on them.

Buddy Walk, Marketing, Out Reach, Executive Give it Back, Policies and procedures?

The current committees were developed many years ago and it was time to re-evaluate them and assign current board members.

Executive Board:

Geoff Gonzales, President

Frank Ganz, Vice President

Javier Venegas, Treasurer

Cindy Schaap, Secretary

Fundraising & Marketing:

Steve Freeman

Amanda Holbert

Cindy Schaap

Juana Messina

Policies & Procedures:

Jodi Bess

Amanda Holbert

Give It Back:

Geoff Gonzales

Javier Venegas

Frank Ganz will do follow up for questions and incomplete applications

Outreach / Patrons:

Jodi Bess

Frank Ganz

Chad McKinnely

Cindy Schaap

9. SANDS will create a Standard Operating Procedure (SOP) Partnership for community grants, and all groups that request monies will be required to adhere to this publication. We hope to answer all questions and provide all required guidance so misunderstandings take place. Frank

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Ganz, Steve Freeman and Jodi Bess will create this publication and have a draft available for review at the April meeting.

10. How can we recruit two additional board members?

As Juane Messina has joined the board, SANDS needs to only recruit for one position. SANDS will attempt to recruit individuals to fill positions where the board has short falls by developing recruitment flyers. Javier Venegas announced that this may his last year as the treasurer and SANDS needs to start looking for a replacement.

11. Disney Give a day, has been canceled

12. March 21 "World Down Syndrome Awareness Day".

Because of the short notice, SANDS will not be doing anything special for this day, next year starting in January a celebration will be planned. Also next year is SANDS ten year anniversary and we need to mark this with something special.

13. Chicago fundraiser.

SANDS must pre-purchase tickets for musical Chicago fundraiser, Sunday April 18<sup>th</sup> at 6:30 pm and there is a minimum of 35 tickets we must purchase. Tickets will be sold below box office cost. The fundraiser will be at the Tucson Music Hall. We will be able to have a table there and Amanda Holbert will staff the table. Board members need to sell at least five tickets each. Amanda Holbert developed a flyer and will forward the completed flyer to the board and Jeff Miller for addition to the web site when the adjustments are complete. Thank you Amanda for all the work you did.

14. New Business.

Sands board will review the board of directors manual and provide required changes at the May meeting.

SANDS FAX number 520-207-5324

Grants Budgets & Logic Models presented by the Volunteer Center of Southern Arizona, Frank Ganz, Jodi Bess and Cindy Schaap to attend Friday March 12 9:00 am to noon

15. Adjournment

Cindy moved to adjourn the meeting at 2:23 pm Frank Ganz seconded, passed 7-0.

Respectfully submitted for your review

Cindy Schaap

Secretary, SANDS

March 8, 2010